

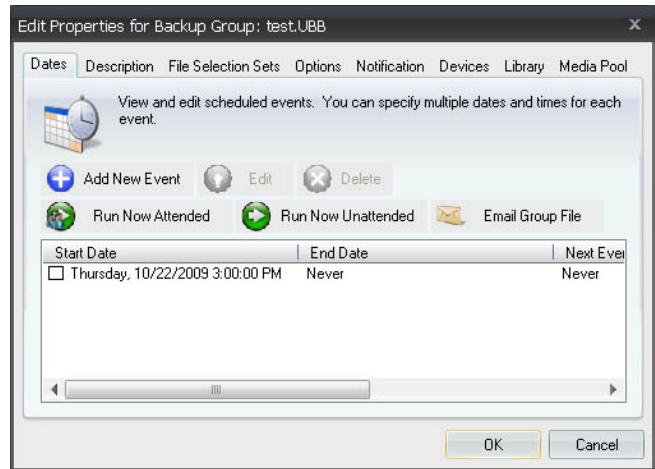
# ULTRABAC

SOFTWARE

Backup & Disaster Recovery Software for Business

## VERSION 9.x QUICK INSTALL GUIDE

- ① - Insert CD-ROM in drive and run CD.  
- Wizard should then present the **"Install Now"** option in the lower part of the screen:
  1. UltraBac Installer, click **"Next."**
  2. Agree to the licensing terms, click **"Next."**
  3. Leave the **"Full Install"** option selected, then click **"Next."**
  4. Require Account Information for Connection - Enter a domain account with enough authority to run backups, then click **"OK."**
  5. Setup Summary, click **"Next"** then **"Finish."**
- ② - Launch UltraBac:
  1. Go to **"Start/Programs/UltraBac/UltraBac Management Console."**
  2. Browse through the UltraBac Options, click **"OK."**
- ③ - Tape drives are automatically recognized by UltraBac.  
- As long as the driver is already installed, UltraBac will recognize the tape drive as well.
  1. From the Manage tab click **"Configure/Storage Devices."**
- ④ - Create Backup Set for Local Drives:
  1. From the Backup tab click **"New."**
  2. Select **"File-by-File Local,"** then click **"Next."**
  3. Leave the default file selection logic. Click **"Next."**
  4. Click **"Finish"** to view the list of available local drives.
  5. Click **"Action/Save Backup Set,"** give the set a unique name, then click **"Save."**
- ⑤ - Scheduling the Backup:
  1. From the Backup tab, click **"Action/Run Backup Later."**
  2. Enter a backup description, then click **"Next."**
  3. Double-click on the backup set so that it appears on the right pane, then click **"Next."**
  4. Leave default options, then click **"Next."**
  5. Click **"Next"** under the Email Notification option.
  6. Ensure that the tape device appears on the right, then click **"Next."**
  7. Click **"Next"** for the media library options.
  8. Choose the time and date you would like the backup to run, then click **"Next."**
  9. Leave the default file name, then click **"Next"** then **"Finish."**
- ⑥ - Running the Backup Manually:
  1. From the Tools tab, click **"View/Events."**
  2. Double-click directly on the backup job appearing in the calendar.
  3. Click **"Run Now Unattended."**
  4. When the backup is finished click **"All Logs"** to view the backup and verify the log.



**Note:** This brief process has created an UltraBac set and group, and launched the scheduler service. It is an extremely abbreviated set of instructions. Please refer to UltraBac's on-line help documentation for comprehensive instruction regarding this software. If you still require assistance contact UltraBac technical support at (425) 644-6000 or toll free in the U.S. (866) 554-8562.